



# विश्वविद्यालय अनुसंधान और कॉरस्पॉन्डेंस कॉलेज

## University Research & Correspondence College

( Managed by University Research Corporation of India )

Recognized by The Board of open school education are member of COBSE & Universities established under section 2(f) UGC Act.1956,

Government of Bharat

### Secondary & Senior Secondary Online Examination Arts, Commerce & Science



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Sl.No	Examination	Qualification	Fees
1.	10th / Secondary	Literate	Rs. 24,500/-
2.	12th / Senior Secondary	10th	Rs. 28,500/-

### Registration & Admission System :-

Students may take admission through Admission Centers of College or take online admission by visiting the website: [www.unirco-college.in](http://www.unirco-college.in)

Learners who seek admission in Secondary / Sr. Secondary / Skill and Vocation education; are required to submit original scanned copies of documents mentioned below, while registering for admission.

- 1.Valid Identity Proof (Adhaar Card / Passport / Ration Card/ PAN Card)
- 2.Valid Proof of Date of Birth (Passport/ School Leaving Certificate / Transfer Certificate/ Adhaar Card on which DOB is mentioned)
- 3.Valid Proof of Residence
- 4.Domicile Certificate for students of State
- 5.To complete 15 years of Age before exams for Secondary Programme.
- 6.Secondary/Class X Certificate in case of Senior Secondary Programme.
- 7.Self attested copy of Caste Certificate in case of SC/ST/OBC
- 8.Disability Certificate (in case a learner has any kind of disability)

Registration Fees- Rs,1500/-

Practical Examination ( If Any) Fees - Rs.3000/-



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**Registration and Admission System :-**

**Eligibility Criteria for Admission in Secondary and Senior Secondary:-**

Entry	Cut of Date	Secondary Program	Sr. Secondary Program
Block 1	31st March	15 years as on 31st March (before exam)	SECONDARY PASSED
Block 2	30th September	15 years as on 30th September( before exam)	SECONDARY PASSED.

**a) Essential Supporting Documents for Date of Birth.**

**Any one of the following documents is acceptable for Age Proof :-**

1. Birth Certificate issued by Municipal Authority or District Office of the Registrar of Birth and Deaths for those born on or after 26.01.1989.
2. Passport issued by Govt. of Bharat.
3. Original Transfer of Certificate / School Leaving Certificate showing applicant's date of Birth, issued by the school last attended by the applicants. In case of Govt. Schools, the Transfer Certificate/School Leaving Certificate should be signed by the principal while in the case of Private Schools, it should also be countersigned by the competent education authority of the State/ or District Education Officer
4. Aadhaar Card issued by the concerned Agency of Govt. of Bharat.

**Note :** Date of birth once given in the Admission Form shall not be changed. Please check and state the correct date of birth in the Admission Form.

**b) Minimum Education Qualifications:**

Certificate of Class VIII pass OR Self Certificate that the candidate can read and write the language/s of medium.

**c) Certificate of Secondary Examination passed from a recognized National/State Board of School Education.**

**d) The Certification of Matriculation/ Secondary Examination having a record of the Date of Birth.**

**\* Registration Fees:**

All Course Registration Fees - Rs.1500/- ( One Time )

**\* Provisional & Migration Certificate Charge Fees:**

After Completion of Program - Rs.1000/-

**\* Practical Examination Fees:**

Examination Fees - Rs.3000/- Per Practical

Kindly Deposit Programme fees below account details:-

**Welcome**

**Unirco Account Section**

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" University Research Corporation of India "

**Bank-Federal Bank  
Branch - New Delhi/Malviya Nagar  
A/No.16770200004521  
IFSC Code-FDRL0001677**

For More details please call us or Mail to below details :

Help-line :- +91-9934124747

[support@unirco-college.in](mailto:support@unirco-college.in)

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## Fair, Flexible and Student Friendly Examination Scheme

Examinations are conducted twice a year during April-May and October-November at the specified examination centers, for which notice is released as per the prescribed date sheet.

The examinations are held either online or at designated Examination Centres, which may or may not be Accredited Institutions.

1.Admission can be taken round the year.Admission can be taken either online (12x24x7) or at Study Centres or at Admission Centres. Those who take admission by the end of August, can take their first exam in April-May; those who take admission by the end of February can take their first exam in October-November.

2.The admission is valid for five years and within these five years learners get nine chances to appear in the examination to pass and earn the Secondary or Sr. Secondary certificate.

3.Credit Accumulation System is followed; the credits or marks of every subject passed are kept in record and accumulated till all subjects according to the Pass Criteria are passed.

4.To appear in the examination, candidates are required to register by filling up an examination form paying the prescribed examination fee along with the form.

5.In order to earn the certificate (Secondary or Sr. Secondary, Learners have to obtain at least 33% marks in each subject as well as at least 33% in the aggregate of 5 subjects, including at least one language. In subjects with Practicals, one has to pass with 33% marks in Theory and Practical separately. Theory includes 20% **Continuous Assessment**, which can be in the form of Assignments, Projects, etc.

6.Question Papers will be provided in Hindi and English language only.

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## Facility of Transfer of Credit(TOC)

Ex-Secondary / Sr. Secondary students of all recognized Boards of School Education who have passed in at least one subject, but have not completed the programme, may seek admission in the respective course(s) at **Board** and avail facility of open school and skill education programme. The learner has the option to avail the facility of Transfer of Credit (TOC) up to a maximum of four subjects passed from a recognized Board of School Education, provided these subjects are also available in **Board** Scheme of Studies.

Transfer of credits (TOC) facility is admissible only on the submission of original mark sheet of parent Board. For Transfer of Credit from other Boards to The Board of Open Schooling and Skill Education, Sikkim a learner has to pay a sum of **Rs.1000/-** per subject as transfer of credit fee to UNIRCO at the time of admission.

### The facility of TOC will be permissible under the following conditions

1. The learner who has not qualified his / her course from any recognized School Boards but has passed at least one subject may avail the **Board**
2. TOC facility upto maximum of two subjects. In this case, learner is required to get his / her TOC data verified from the concerned Board and he/she required to submit the same verified result/TOC data along with Admission Application Form at the time of admission under TOC.
3. The subjects which are available in **Board** Scheme of Studies and **Board** Scheme of Examination; learners will apply TOC to those subjects only. And for practical subjects TOC is allowed only when learner has passed in theory and practical separately.
4. The learner will have to pay requisite fee for Transfer of Credit for the number of subjects in which TOC is required.
5. The learner will have the option to get the credit transferred up to a maximum of two subjects from the Parent Board, provided these subjects are passed with at least 33% marks in the last five years (i.e., passed during 2016 or later).
6. While applying for Transfer of Credit (TOC), the learner is required to send parent board failed Mark sheet within 10 days of online admission to the UNIRCO Head Office along with a copy of the Acknowledge Receipt/Copy of the Online Admission Form. In case of delay in submission i.e. submission after 10 days, a late fee of **Rs. 500/-** per subject of TOC will be charged through e-service.



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## PASS/CERTIFICATION

The Pass/Certification criteria is given in the Table below:

Class/Programme	Pass Criteria In Individual Subjects	Certification Criteria
Secondary	A minimum of 33% marks in the aggregate of Theory & Practical. Theory includes continuous assignment with 20% weightage. Marks of continuous assessment will be shown in the mark sheet in separate column.	Pass in 5 subjects, including atleast one language
Sr Secondary	A minimum of 33% marks in the aggregate of Theory & Practical. Theory includes continuous assignment with 20% weightage. Marks of continuous assessment will be shown in the marksheet in separate column.	Pass in 5 subjects, including atleast one language

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**IFSC Code-FDRL0001677**

1.All above Secondary/Sr. Secondary Program are run by only Authorized Training Institute of UNIRCO.

2.All above fees Structure paid by Authorized Institute to UNIRCO.

3.All Educational Program above details are provided by Board of Open Schooling and Approved by COBSE and Government of India

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